



Agenda for a meeting of the Bradford West Area Committee to be held on Wednesday, 18 January 2023 at 5.30 pm in Committee Room 1 - City Hall, Bradford

Members of the Committee – Councillors	Alternates - Councillors
LABOUR	LABOUR
Alipoor	Ahmed
Amran	Akhtar
Azam	Duffy
Engel	Arshad Hussain
Ibrar Hussain	Shabir Hussain
Kamran Hussain	Lal
Nazir	Mohammed
Regan	Mullaney
Shaheen	Thirkill

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

Decisions on items marked * are not Executive functions and may not be called in under Paragraph 8.7 of Part 3E of the Constitution.

From:

Asif Ibrahim
Director of Legal and Governance

To:

Agenda Contact: Asad Shah, 01274 432280, Committee Secretariat, City Hall, Bradford BD1 1HY
Phone: 01274 432280; E-Mail: asad.shah@bradford.gov.uk

A. PROCEDURAL ITEMS

1. **ALTERNATE MEMBERS (Standing Order 34)**

The Director of Legal and Governance (Monitoring Officer) will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. **DISCLOSURES OF INTEREST**

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) *Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) *Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

3. **MINUTES**

Recommended –

That the minutes of the meeting held on 22 September, 20 October and 22 November 2022 be signed as correct records (previously circulated).

(Asad Shah – 01274 432280)

4. **INSPECTION OF REPORTS AND BACKGROUND PAPERS**

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Asad Shah - 01274 432280)

5. **PUBLIC QUESTION TIME**

(Access to Information Procedure Rules – Part 3B of the Constitution)

To hear questions from electors within the District on any matter this is the responsibility of the Committee.

Questions must be received in writing by the City Solicitor in Room 112, City Hall, Bradford, BD1 1HY, by mid-day on Monday 16 January 2023.

(Asad Shah - 01274 432280)

B. BUSINESS ITEMS

6. **LUMB LANE, BRADFORD, TRAFFIC CALMING MEASURES - OBJECTIONS**

1 - 8

The report of the Strategic Director, Place (**Document “P”**) considers objections received to recently advertised proposals for traffic calming measures on Lumb Lane, Bradford.

Recommended –

- (1) That the objections be overruled and the proposed traffic calming measures be constructed and implemented as advertised.**

- (2) That the objectors be informed accordingly.

(Andrew Smith – 01274 434674)

7. STREET CLEANSING SERVICE IN THE BRADFORD WEST AREA 9 - 24

The report of the Bradford West Area Co-ordinator (**Document “Q”**) provides an update on the Street Cleansing Service in the Bradford West Constituency area and shows trends of the numbers of fly tipping and cleansing cases reported to the Council.

Recommended –

- (1) That the Bradford West Area Committee notes the report.
(2) That a further report is presented in 12 months.

(Arshad Mahmood – 01274 432597)

8. NEIGHBOURHOOD WARDENS AND ENVIRONMENTAL ENFORCEMENT OFFICERS 25 - 32

This report of the Bradford West Area Co-ordinator (**Document “R”**) provides information on the work of the Neighbourhood Wardens and Environmental Enforcement Officers in the Bradford West Area.

Recommended –

- (1) Bradford West Area Committee notes the progress of the Environmental Enforcement & Neighbourhood Warden Service.
(2) A further report detailing the progress of the Environmental Enforcement & Neighbourhood Warden Service is brought to the Area Committee in 12 months' time.

(Arshad Mahmood – 01274 432597)

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER



Report of the Strategic Director Place to the meeting of Bradford West Area Committee to be held on 18th January 2023

P

Subject:

LUMB LANE, BRADFORD, TRAFFIC CALMING MEASURES - OBJECTIONS

Summary statement:

This report considers objections received to recently advertised proposals for traffic calming measures on Lumb Lane, Bradford.

EQUALITY & DIVERSITY:

It is expected that there will be no disproportionate impact on Equality & Diversity from the project recommended for implementation within this report.

Wards: City / Manningham

Alan Lunt
Interim Strategic Director Place

Portfolio:

Regeneration, Planning and Transport

Report Contact: Andrew Smith
Principal Engineer - Traffic & Road
Safety South
Phone: (01274) 434674
E-mail: andrew.smith@bradford.gov.uk

Overview & Scrutiny Area:

Regeneration and Environment

1. SUMMARY

1.1 This report considers objections to recently advertised proposals for traffic calming measures on Lumb Lane, Bradford between Westgate and Green Lane.

2. BACKGROUND

2.1 The scheme is being progressed on the grounds that a recent study has shown there have been 13 collisions resulting in injury on this section of Lumb Lane in the past 5 years. The records also showed that 4 collisions involved pedestrians.

2.2 At the Bradford West Area Committee held on 4th August 2022 funding was approved as part of the Safe Roads schemes programme to extend the existing traffic calming measures on Lumb Lane from Green Lane to Westgate.

2.3 The location of the proposed traffic calming measures is shown on drawing no. HS/TRSS/105404/GA-1A, attached as Appendix 1.

2.4 The proposals were advertised between 24th November 2022 and 15th December 2022. At the same time consultation letters and plans were delivered to residents affected by the proposals (approximately 215 letters were delivered). This resulted in 2 objections.

2.5 A summary of the valid points of objection and corresponding officer comments is tabulated below:

Objectors Concerns	Officers Comments
<p><u>Objector No 1</u></p> <p>Speed cushions are ineffective against speeding drivers and are dangerous as normal drivers try to find a way over them which will do the least damage to their cars.</p>	<p>All traffic calming features are built to national guidelines. Vehicles travelling over road humps at appropriate speeds should not be detrimental to people or vehicles, provided the features conform to the Highways (Road Hump) Regulations.</p> <p>Physical traffic calming measures are proven to be one of the most successful means of lowering vehicle speeds and delivering significant road safety benefits.</p>
<p><u>Objector No 2</u></p> <p>Traffic calming measures are a waste of money. Lumb lane is plagued with bad or illegal parking which causes the most</p>	<p>The scheme is being progressed on the grounds that a recent study has shown that there have been 13 collisions resulting in injury</p>

<p>obstructions. The junction of Lumb Lane and Bowland Street is one of the worst spots. Traffic measures will not change that. There seems to be little, if any, enforcement. Enforce the existing rules and I think you'll find a huge improvement in traffic flow along Lumb Lane.</p>	<p>on this section of Lumb Lane in the past 5 years.</p>
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2.6 There have also been 4 representations supporting the traffic calming measures.

3. OTHER CONSIDERATIONS

3.1 Ward members and emergency services have been consulted on the proposals and there have been no adverse comments to the advertised proposals. The Police fully support the proposed measures.

4. FINANCIAL & RESOURCE APPRAISAL

4.1 The estimated cost of the proposals is £40,000. The scheme can be promoted and implemented from the Safe Roads budget approved by this committee.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

5.1 A failure to implement highway safety improvements would result in ongoing concern about the speed of vehicles on Lumb Lane and likelihood of continued collisions/casualties.

6. LEGAL APPRAISAL

6.1 There are no specific issues arising from this report. The course of action proposed is in accordance with the Council's powers as Highway Authority.

7. OTHER IMPLICATIONS

7.1 SUSTAINABILITY IMPLICATIONS

There are no Sustainability implications arising from this report.

7.2 GREENHOUSE GAS EMISSIONS IMPACTS

There is no impact on the Council's own and the wider District's carbon footprint and emissions from other greenhouse gases arising from this report.

7.3 COMMUNITY SAFETY IMPLICATIONS

The implementation of traffic calming measures will lead to a reduction in vehicle speeds and therefore help to improve road safety and reduce casualty levels on Lumb Lane.

7.4 HUMAN RIGHTS ACT

There are no implications on the Human Rights Act

7.5 TRADE UNION

None

7.6 WARD IMPLICATIONS

Ward members have been consulted on the proposals.

7.7 AREA COMMITTEE ACTION PLAN IMPLICATIONS

None

7.8 IMPLICATIONS FOR CORPORATE PARENTING

None.

7.9 ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT

None

8. NOT FOR PUBLICATION DOCUMENTS

None

9. OPTIONS

9.1 That the objections be overruled and the proposal be implemented as advertised.

9.2 That the objections be upheld and the proposal be abandoned.

9.3 Councillors may propose an alternative course of action from that recommended on which they will receive appropriate officer advice.

10. RECOMMENDATIONS

10.1 That the objections be overruled and the proposed traffic calming measures be constructed and implemented as advertised.

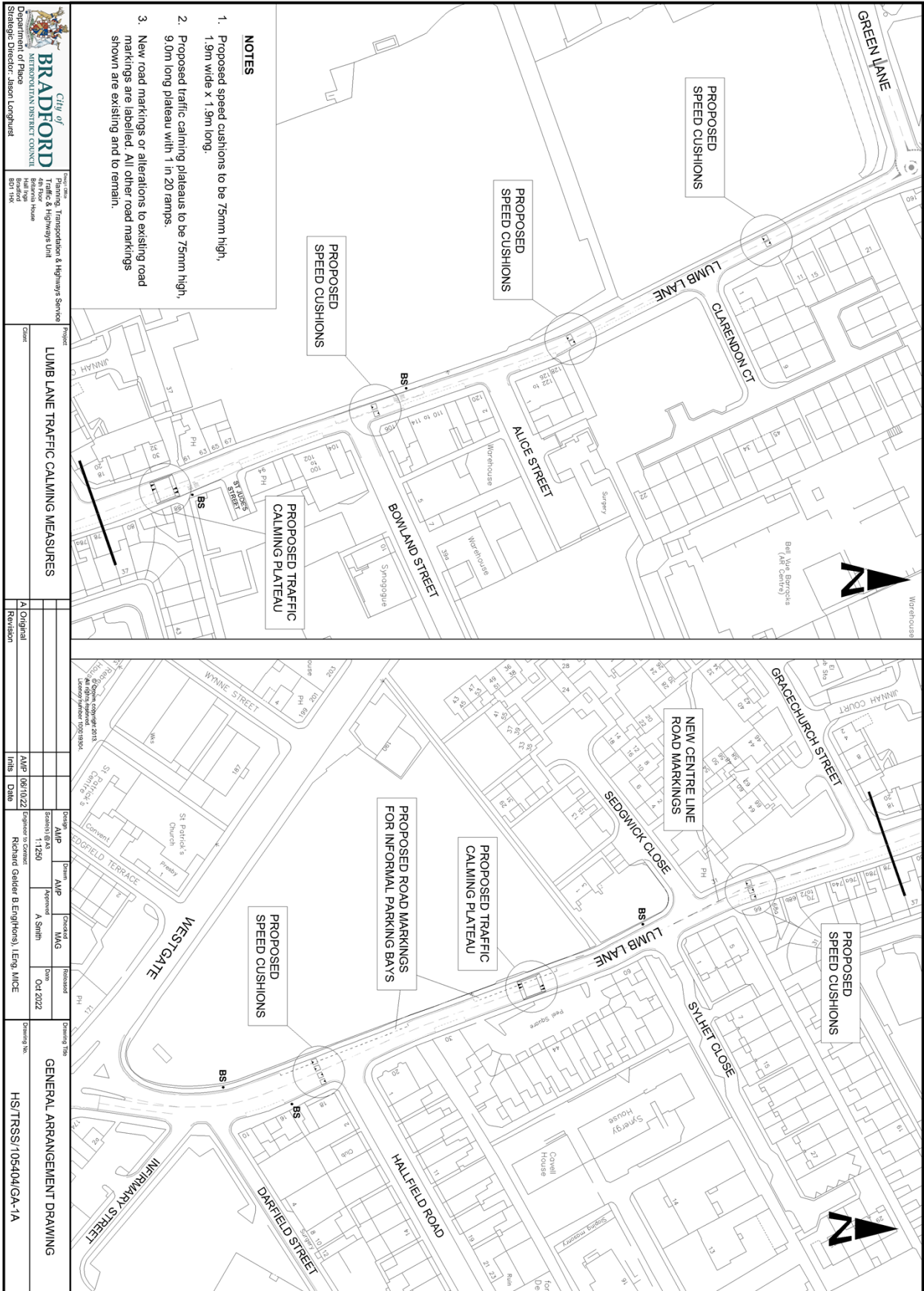
10.2 That the objectors be informed accordingly.

11. APPENDICES

Appendix 1 Drawing HS/TRSS/105404/GA-1A.

12. BACKGROUND DOCUMENTS

12.1 City of Bradford Metropolitan District Council File Ref: HS/TRSS/105404



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Report of the West Area Co-ordinator to the meeting of Bradford West Area Committee to be held on 18 January 2022

Q

Subject:

STREET CLEANSING SERVICE IN THE BRADFORD WEST AREA

Summary statement:

This report provides an update on the Street Cleansing Service in the Bradford West Constituency area and shows trends of the numbers of fly tipping and cleansing cases reported to the Council.

EQUALITY & DIVERSITY:

No specific equality and diversity issues. Decisions will need to be made in line with Equal Rights legislation. This will require Area Committees to assess the potential equality impact of any decisions they make.

David Shepherd
Strategic Director Place

Portfolio:

Neighbourhoods and Customer services

Report Contact: Arshad Mahmood
Phone: (01274) 432597
E-mail: ash.m@bradford.gov.uk

Overview & Scrutiny Area:

Corporate Environment and Waste
Management

1. SUMMARY

- 1.1 This report provides an update on the current situation with Street Cleansing within Bradford West Constituency.

2. BACKGROUND

- 2.1 Presently the Area has 7 ward based clean teams that work in individual work. After cleaning the Area's Gateway routes, each clean team will move on to one of the weekly routes that ensure each street within the ward will be attended to once a week.
- 2.3 With prescriptive working, there is greater transparency around what is expected of staff and this increased understanding by staff and Managers and has the following advantages:
- A prescribed day of working allows programmed days of action for residents to move cars to allow more effective litter clearance, mechanical sweeping and gully cleaning
 - More effective mechanism to performance manage teams in terms of all work undertaken
 - More efficient use of resources targeting areas of need, eliminating down time in terms of reacting to complaints travelling from one end of a ward to another
 - It also gives the public a clear understanding as to how often and when their area or street would be cleaned.
- 2.4 Cleansing staff continue to support days of action, sometimes by working alongside local residents but mostly by removing the waste collected by residents.
- 2.5 The vital role provided by local residents and businesses in helping to remove waste and litter continues in the Bradford West Area. Whilst some litter picks are organised and undertaken on an adhoc basis, other groups regularly litter pick their neighbourhoods. Cleansing staff collect the bags of litter and large items.
- 2.6 The operational element of the Task Force has been receiving referrals from area teams to tackle longstanding environmental problems affecting neighbourhoods such as overgrown vegetation, weeds, detritus, fly tipping and litter.

The funding has allowed the service to undertake a wide range of work on 500 referrals to date across the 5 constituencies. The works have included supporting existing service provision but has also allowed for attention to detail work to be carried out that has not been possible within existing Street Cleansing and Parks Teams. This has provided an opportunity to reclaim unused green spaces such as snickets and footpaths and has allowed work on neglected areas such as Council land, particularly around Council buildings.

Works have been completed across all Wards within Bradford West. Some examples of these works are detailed below:

Clayton & Fairweather Green

The taskforce was asked to support some major works on Oaks Lane where the site had been fly tipped and was in poor condition.

This was a big job to all the team a full 2 days of man power to complete. With approximately 14 tons of fly tipping removed including 9 fridges 4 sofas and about 12 mattresses.

In addition to the removal of all the waste the site was tidied up and litter picked which transformed the area.

The public can now walk from one end of the foot path all the way to Thornton Road with great feedback and positive response from residents received into the area office.

Manningham

A referral was received from an assistant ward officer to request support on Hanover Square. The area had a number of ongoing issues with prostitution, anti-social behaviour and fly tipping. The ETF supported the efforts of the area team to not only clear all the waste, weed, litter pick and generally tidy up but also to work with any willing residents in the area.

The results following the work undertaken made a tremendous difference to the area and significantly improved the ambiance of the area. Many thanks were received from officers on the support that this had given to improve the previously run down and tired location.

Thornton & Allerton

The grounds of the derelict library at Allerton were given some much needed attention.

Dense vegetation had reclaimed parts of the grounds and litter had been deposited. Fly tipped items were also uncovered and removed as part of the clean-up operation. The team spent the day clearing litter and cutting back overgrown vegetation.

Other parts of the ward such as Eskdale Rise, Denby Lane, Wanstead Crescent to Saffron Drive were also undertaken. The team cleared litter as well as cut back significant amounts of dense vegetation obstructing public walkways.

The overall improvement in the area was clear for all to see.

Toller

August 2022 was a particularly busy month in Bradford West for the Taskforce. This has been largely thanks to the information and referrals received.

The team were deployed to clear vegetation from the snicket that links Shaftsbury Avenue to Malvern Road. The team cleared litter as well as cut back dense vegetation obstructing the public walkway.

Ward Officers in Toller are looking to continue monitoring over the coming months. Our aim is to continue to enhance the local environment for residents and businesses alike.

Heaton

A referral that was received to attend and resolve an issue on Sowden Road. The referral outlined the need to remove tyres, burned furniture and remove litter from the nearby snicket.

Vegetation obstructing the footpath was cut back and disposed of by the team. Bags and bags of waste were removed and numerous loads of waste taken away from the site.

The taskforce enabled this work to take place as the area is un-adopted highway and not legally responsible by the Council. This work has prevented it being an attraction for other fly tippers and has reduced the risk of health hazards.

City

The ETF completed work along an adopted backstreet between Spring Place and Shearbridge Terrace. The team removed waste that had been fly tipped there, along with cutting back vegetation, weeding, scraping out of debris and litter picking.

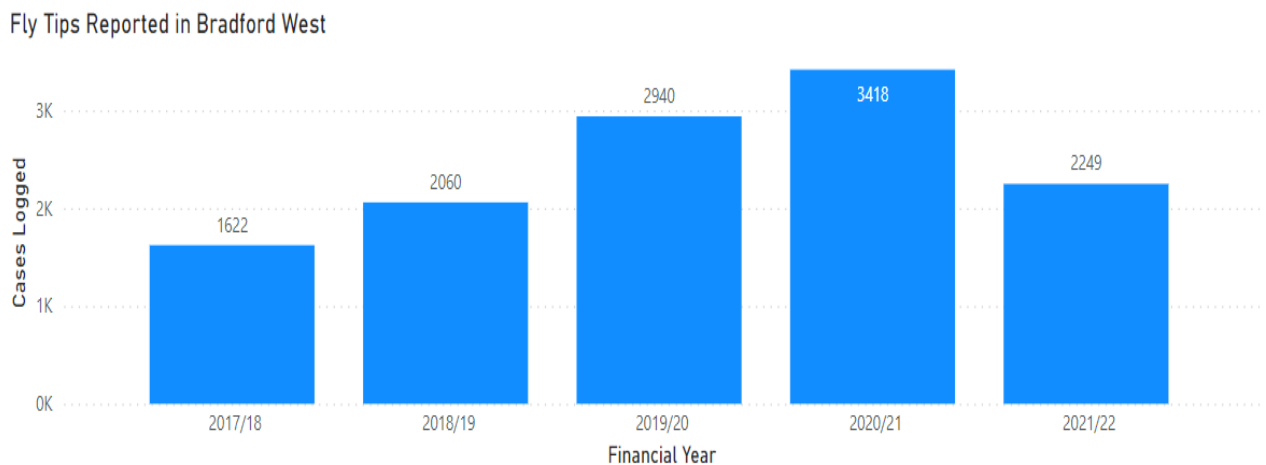
The hard work transformed the area that previously looked tired and uncared for.

The Task Force did some amazing work attracting positive feedback on how this work had really made a difference. Comments from residents was encouraging and demonstrated the difference having a clean and tidy back street can make to local people and their lives.

3. OTHER CONSIDERATIONS

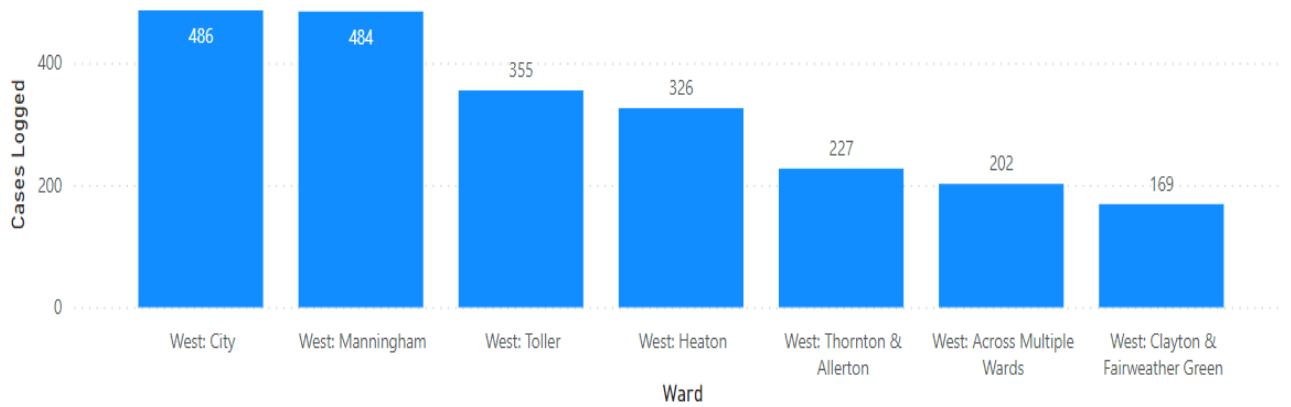
3.1 Service requests

The number of fly tips reported to the Council for Bradford West for each of the last 5 full financial years is displayed below



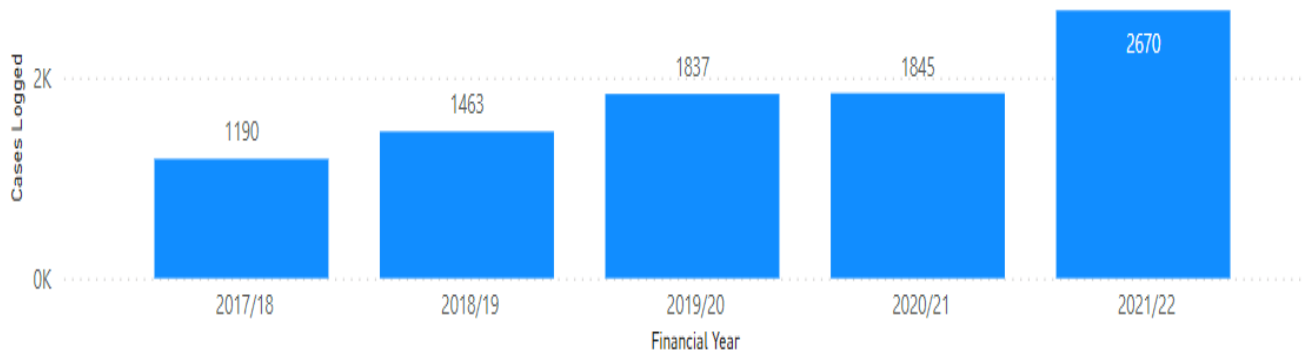
The chart below shows the ward-breakdown for reported fly tips in the 2021/22 financial year:

Fly Tips Reported by Ward



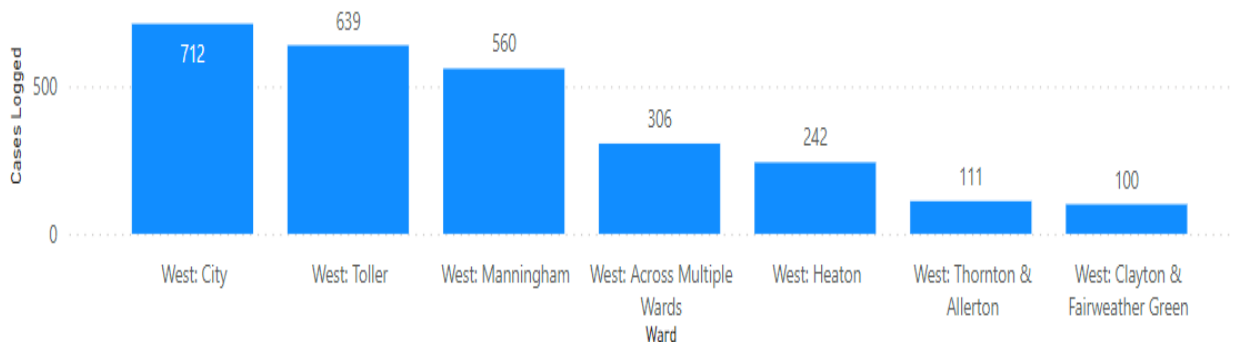
The number of street cleansing requests made to the Council for Bradford West for each of the last 5 full financial years is displayed below:

Street Cleansing Requests by Financial Year



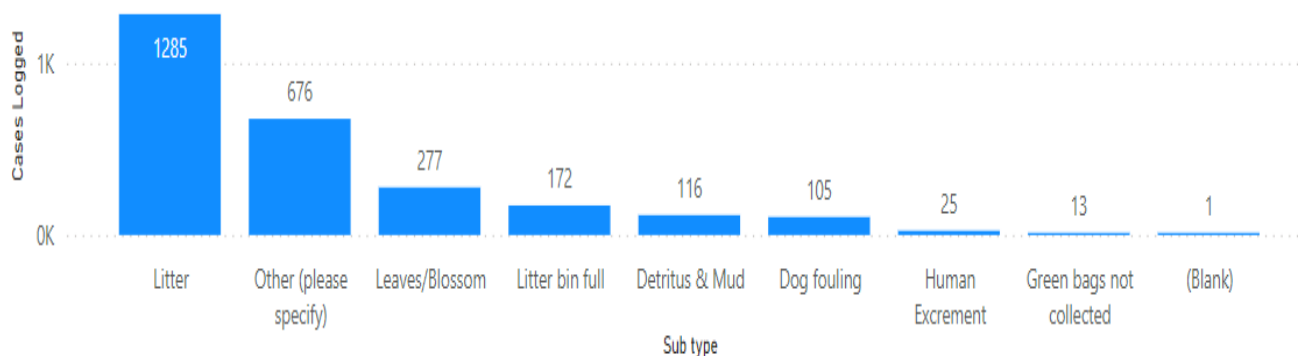
The chart below shows the ward-breakdown for street cleansing requests in the 2021/22 financial year

Street Cleansing Requests by Ward



Street cleansing requests are broken down in to the most common sub-types as displayed below

Street Cleansing Requests by Sub-type



To provide some perspective on the annual totals by ward, the number of reports made for Street Cleansing and Fly Tipping per week by ward is shown in the table below.

Public reports per week per Ward			
Ward	Street Cleansing Requests	Fly Tips Reported	Total
Across Ward Boundaries	6	4	10
City	14	9	23
Toller	12	7	19
Manningham	11	9	20
Heaton	5	6	11
Thornton & Allerton	2	4	7
Clayton & Fairweather Green	2	3	5

See Appendix 1 for a more detailed ward-breakdown of all the data contained in the previous charts.

3.3 Resources

Bradford MDC operate a devolved street cleansing service, and resources are distributed across the five Areas based on a combination of road length, historical experience and littering levels. The table below shows how many clean-team hours are spent per week per kilometre of adopted highway by Area.

Area	Hours	Kms	Hrs p/linear km p/week
West	867.5	305.5	2.8
East	833.5	341.5	2.4
South	752.5	348.7	2.2
Shipley	631.5	413.5	1.5
Keighley	711.0	483.5	1.5

Each Area then decides how best to allocate its available resources across its 6 constituent wards. The table below shows how many clean-team hours are spent per week per kilometre of adopted highway by ward.

Ward	Population	Adopted Meters	Staff hrs p/wk	Hrs p/linear km
City	25,951*	50,320**	264**	5.2
Manningham	20,304	43,024	197.5	4.6
Toller	20,343	42,789	197.5	4.6
Heaton	18,544	46,001	90	2.0
Clayton & Fairweather / Thornton & Allerton	35,689	123,403	118.5	1.0

* Population is for whole ward including city centre area as cannot be separated

** Meters and staff hours excludes city centre area

3.4 Combatting Fly Tipping

Fly Tipping is an important ongoing issue being addressed by DEFRA, House of Commons Committees, Local Authorities, trade-groups and relevant charities and NGO's.

The council is a participating member of APSE and Keep Britain Tidy as well as other benchmarking groups where local authorities can share best practise and discuss potential solutions. Where ideas or techniques are discovered we endeavour to trial or adopt them within the district with the aim of finding any practical solutions to reducing the level of fly tipping.

Each year in late November / early December, DEFRA publish an annual report and data for the entire country which allows some understanding of where Bradford as a district sit in relation to all other local authorities. This report is important as with issues such as fly tipping where there is no clear solution, the perspective gained from shared data allows the council to identify any authorities that have similar levels of deprivation that have shown improvement in their levels of fly tipping and offer potential successful insights in the fight against the problem.

A combined report by Street Cleansing and Environmental Enforcement is taken to a Scrutiny Committee each year to keep the Council up to date on the problem of fly tipping and how the Council attempts to address it.

4. FINANCIAL & RESOURCE APPRAISAL

4.1 Resources are allocated to an Area from base budget.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

5.1 None specific.

6. LEGAL APPRAISAL

6.1 None

7. OTHER IMPLICATIONS

7.1 SUSTAINABILITY IMPLICATIONS

7.1.1 Local teams have the potential to create more sustainable solutions to local issues.

7.2 GREENHOUSE GAS EMISSIONS IMPACTS

7.2.1 No specific issues

7.3 COMMUNITY SAFETY IMPLICATIONS

7.3.1 No specific issues

7.4 HUMAN RIGHTS ACT

7.4.1 There are no Human Rights Act implications arising from this report.

7.5 TRADE UNION

7.5.1 Trade unions are regularly consulted at levels 1, 2 and 3 with regards to Street Cleansing operations and staffing issues.

7.6 WARD IMPLICATIONS

7.6.1 The information in this report is relevant to all Wards in Bradford West Constituency.

7.7 AREA COMMITTEE ACTION PLAN IMPLICATIONS

7.7.1 None

7.8 IMPLICATIONS FOR CHILDREN AND YOUNG PEOPLE

7.8.1 None specific

7.9 ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT

7.9.1 None

8. NOT FOR PUBLICATION DOCUMENTS

8.1 There are no not for publication documents.

9. OPTIONS

9.1 None

10. RECOMMENDATIONS

10.1 That the Bradford West Area Committee notes the report.

10.2 That a further report is presented in 12 months

11. APPENDICES

11.1 Appendix 1 – Bradford West Street Cleansing and Fly Tipping Cases reported to the contact centre.

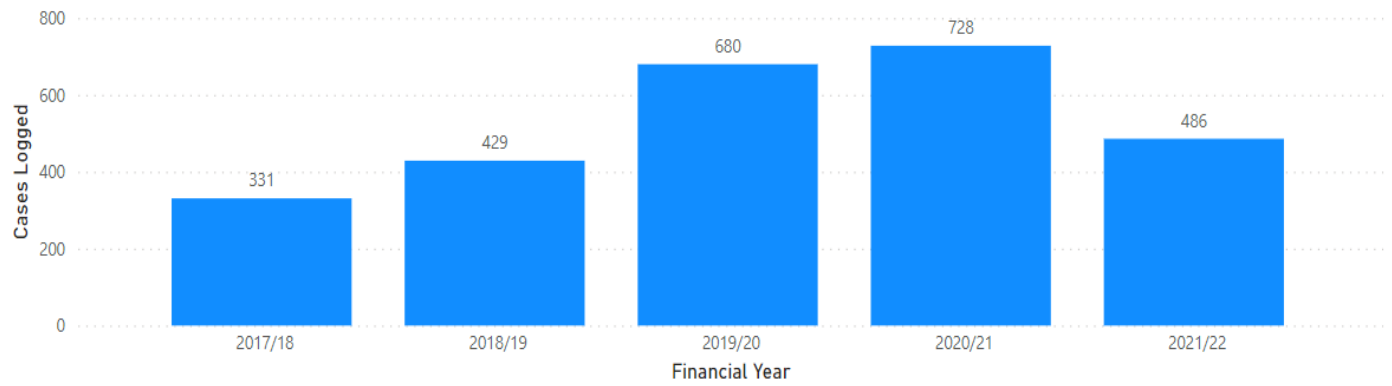
12. BACKGROUND DOCUMENTS

12.1 None.

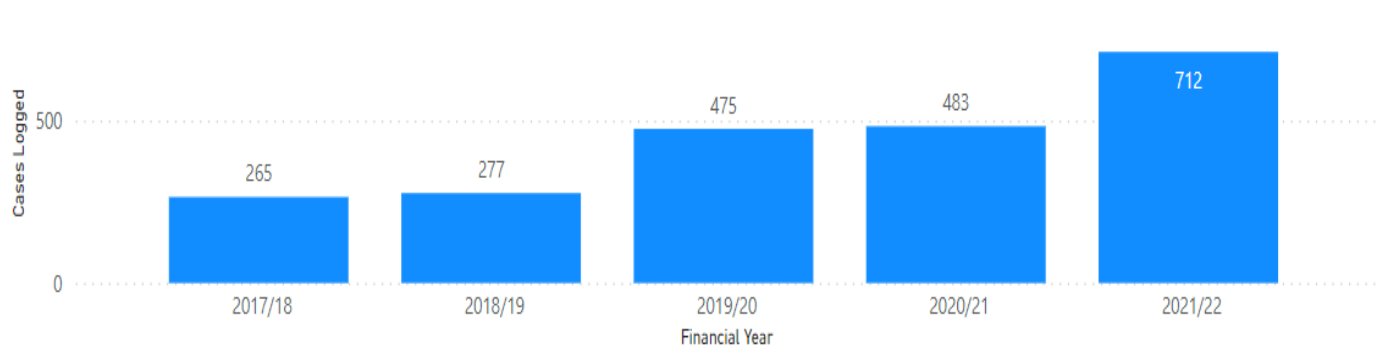
Appendix 1

City

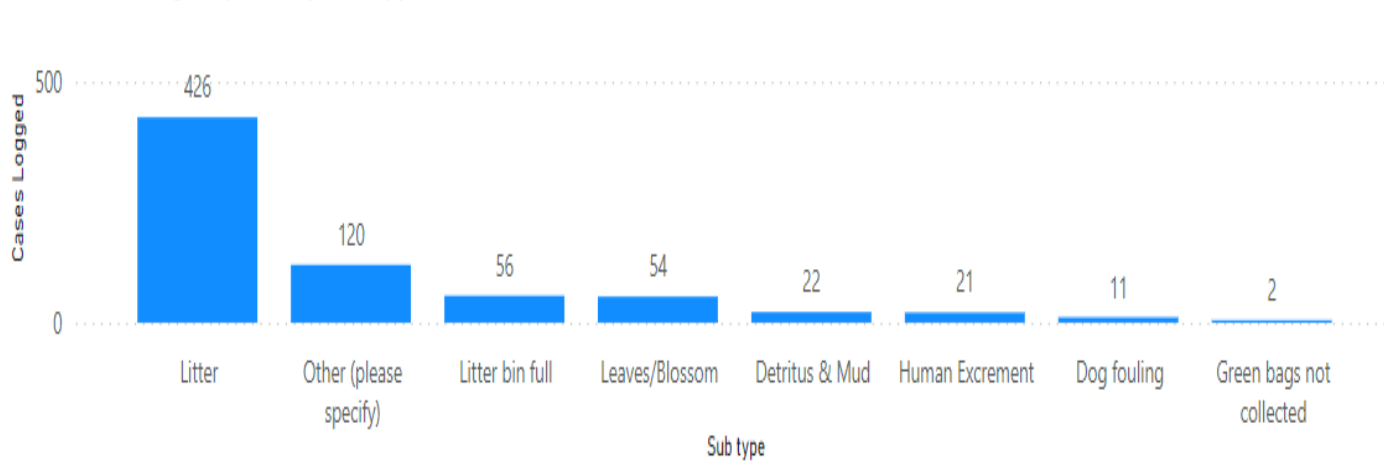
Fly Tips Reported in City



Street Cleansing Requests in City

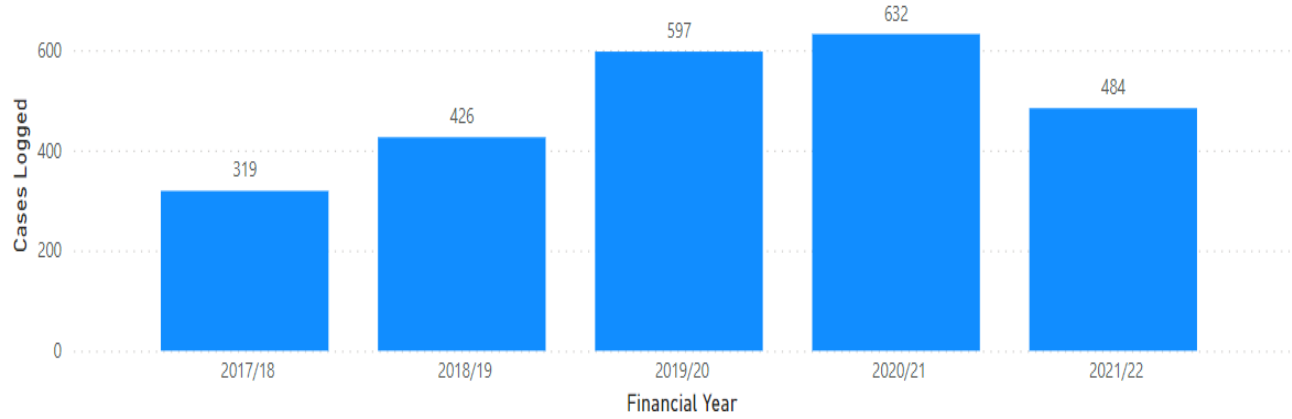


Street Cleansing Requests by Sub-type

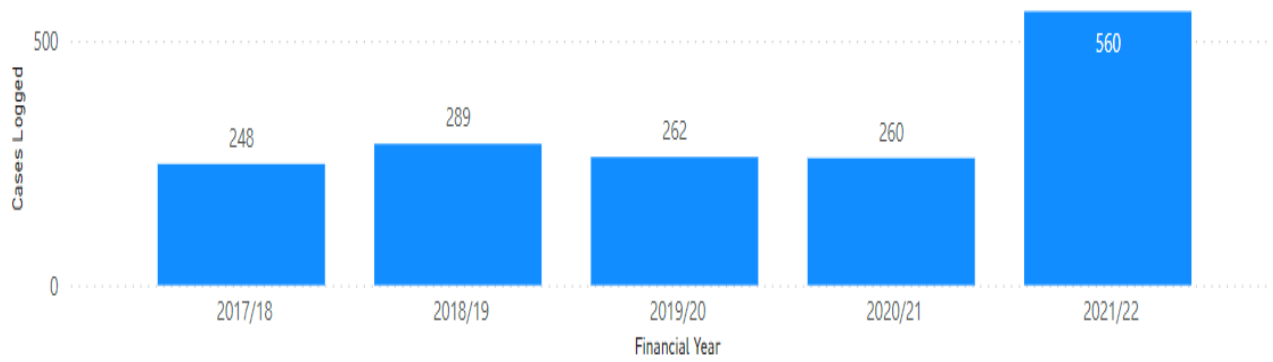


Manningham

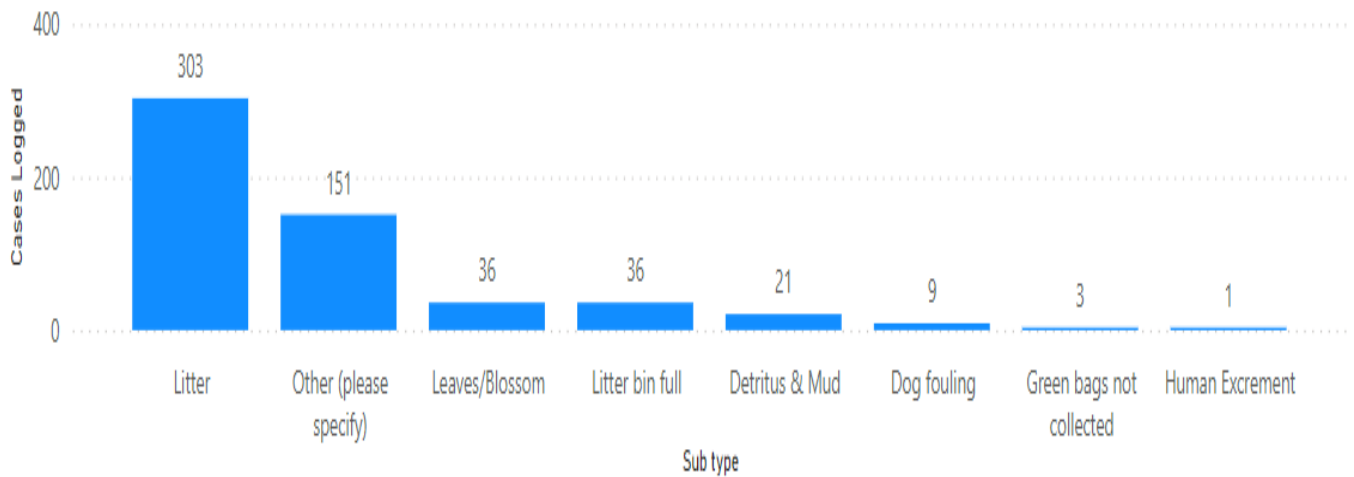
Fly Tips Reported in Manningham



Street Cleansing Requests in Manningham

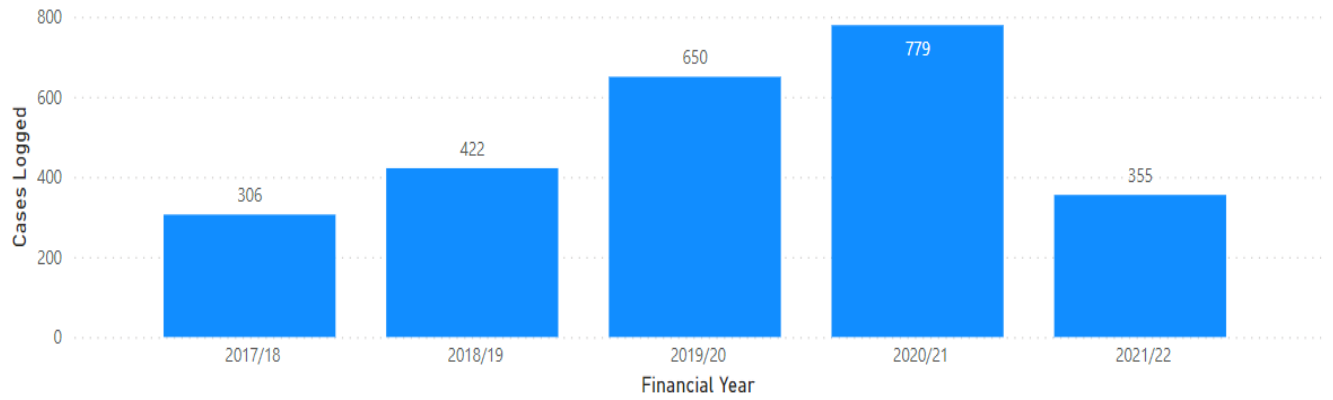


Street Cleansing Requests by Sub-type

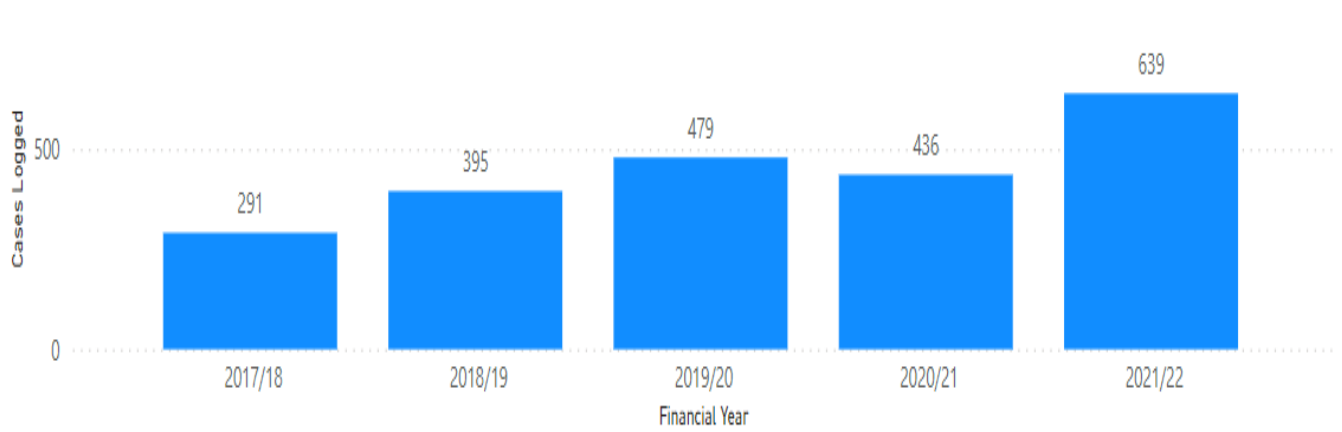


Toller

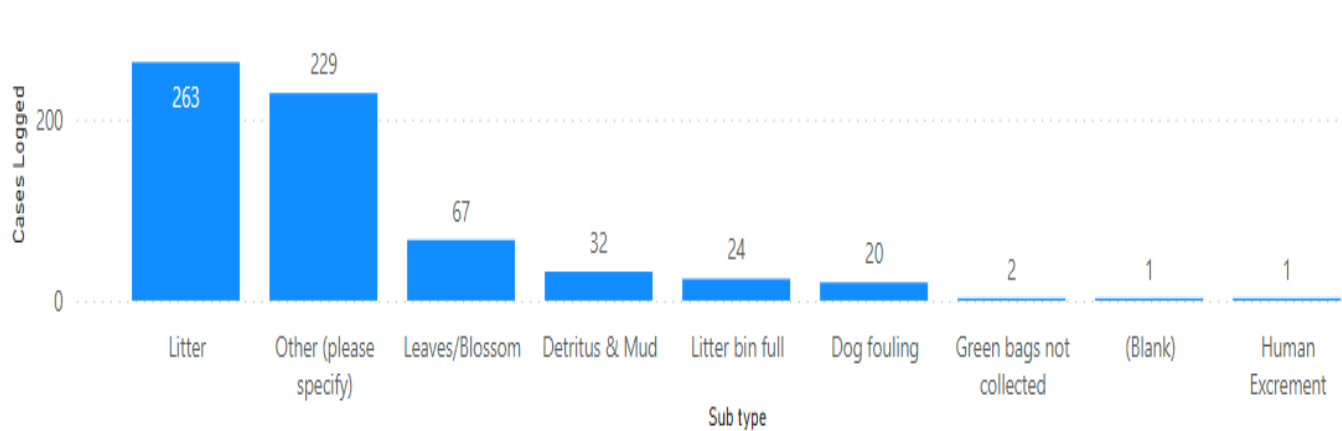
Fly Tips Reported in Toller



Street Cleansing Requests in Toller

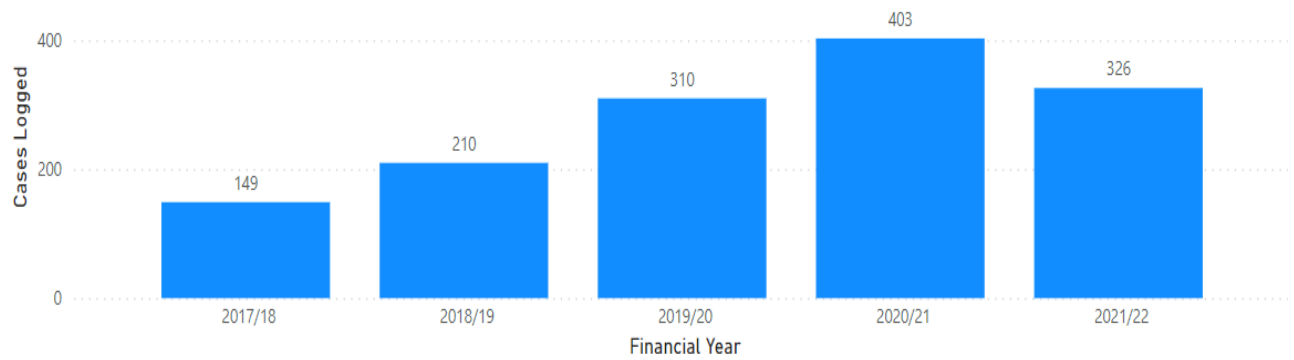


Street Cleansing Requests by Sub-type

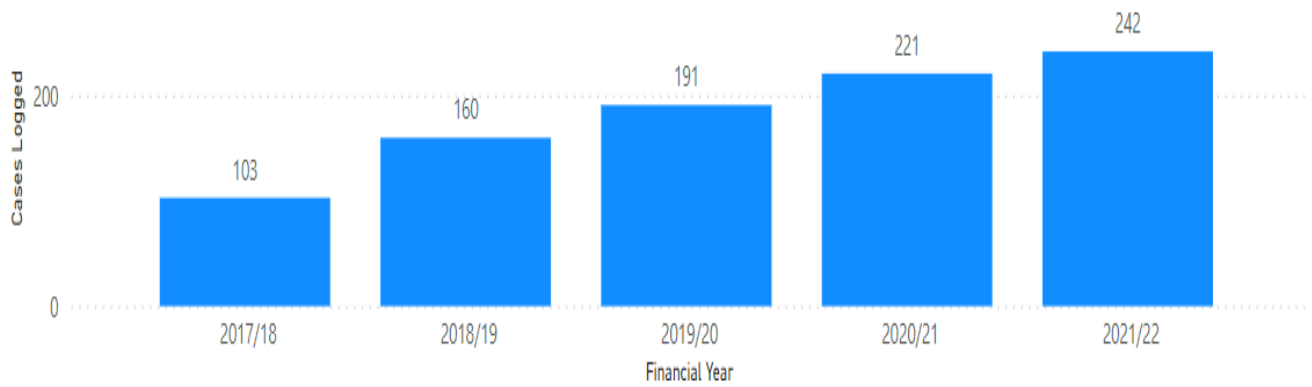


Heaton

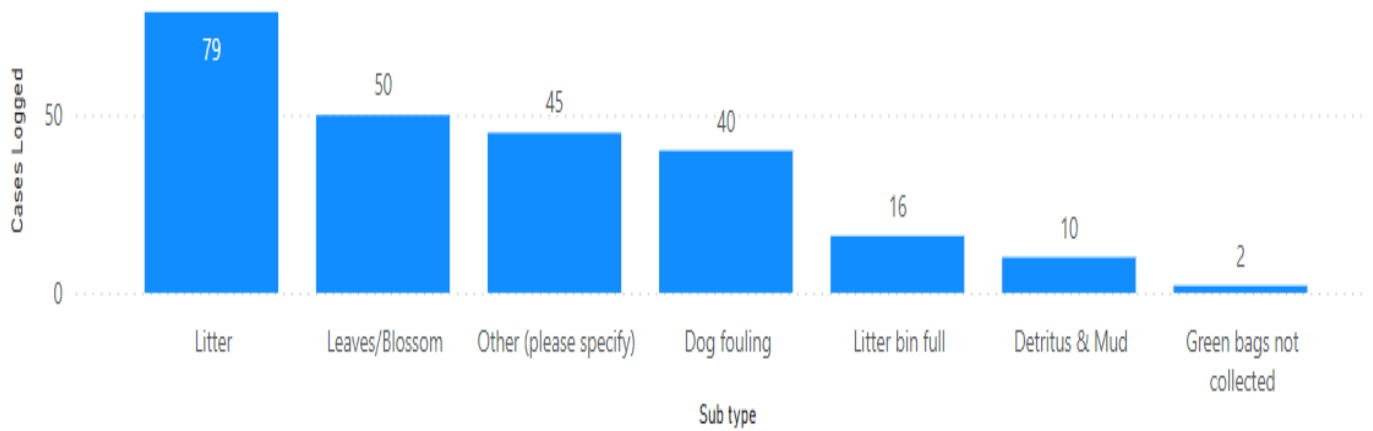
Fly Tips Reported in Heaton



Street Cleansing Requests in Heaton

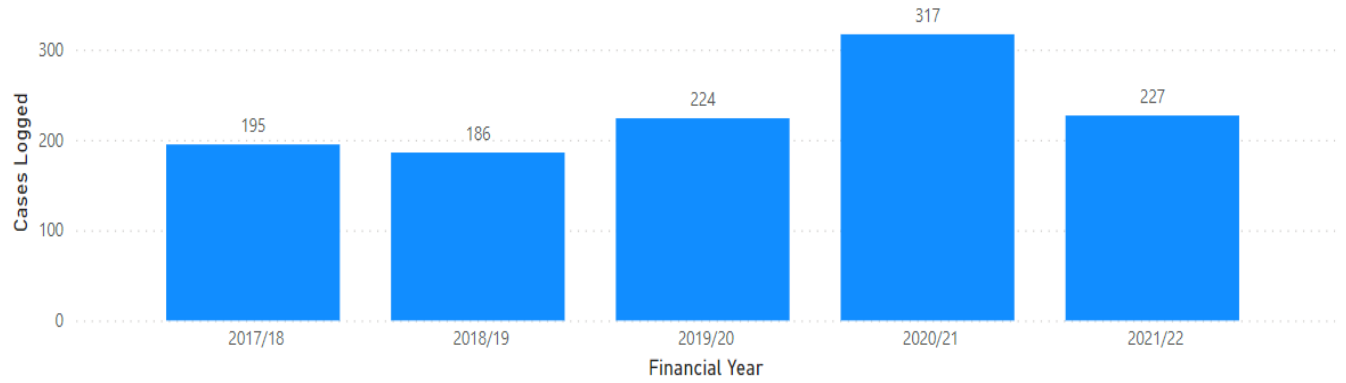


Street Cleansing Requests by Sub-type

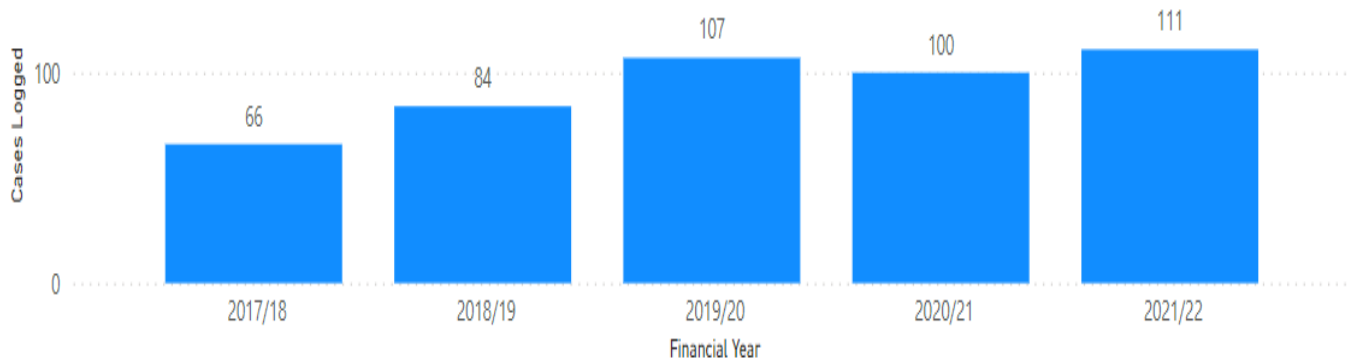


Thornton & Allerton

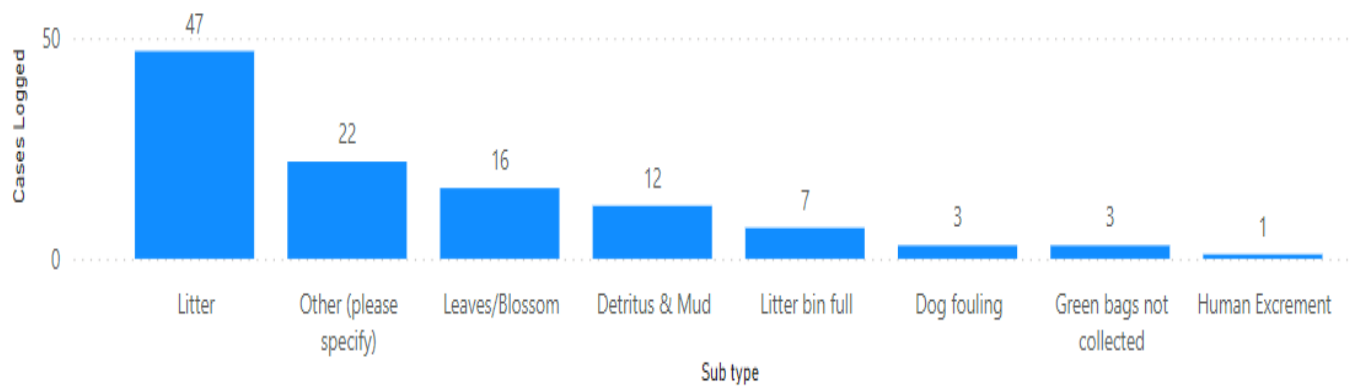
Fly Tips Reported in Thornton & Allerton



Street Cleansing Requests in Thornton & Allerton

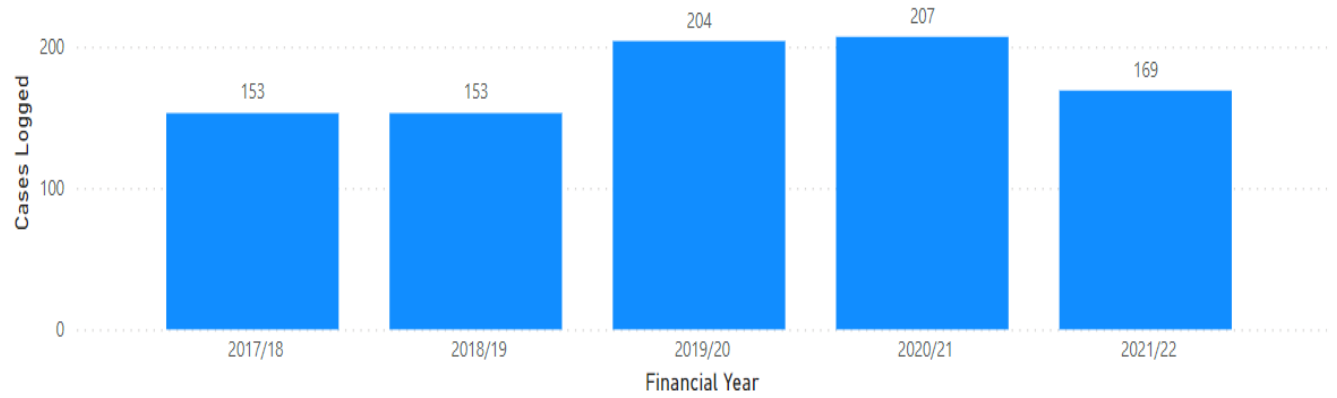


Street Cleansing Requests by Sub-type

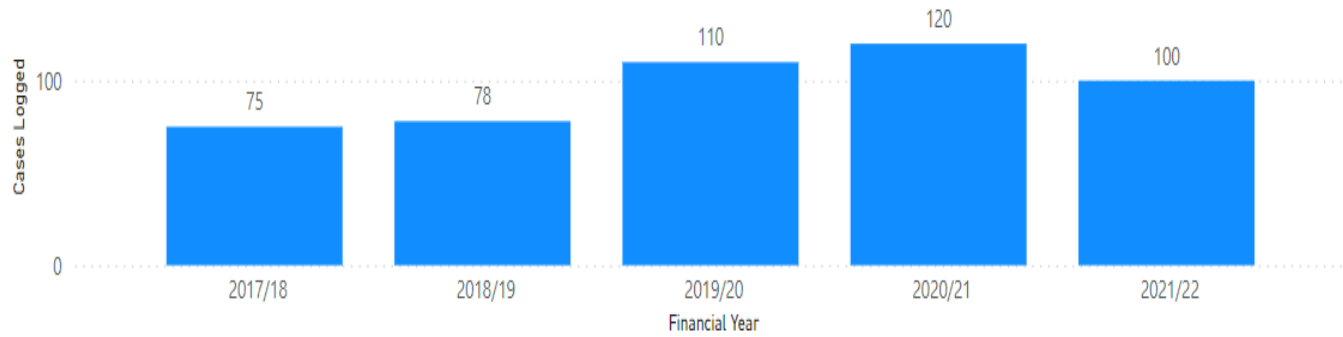


Clayton & Fairweather Green

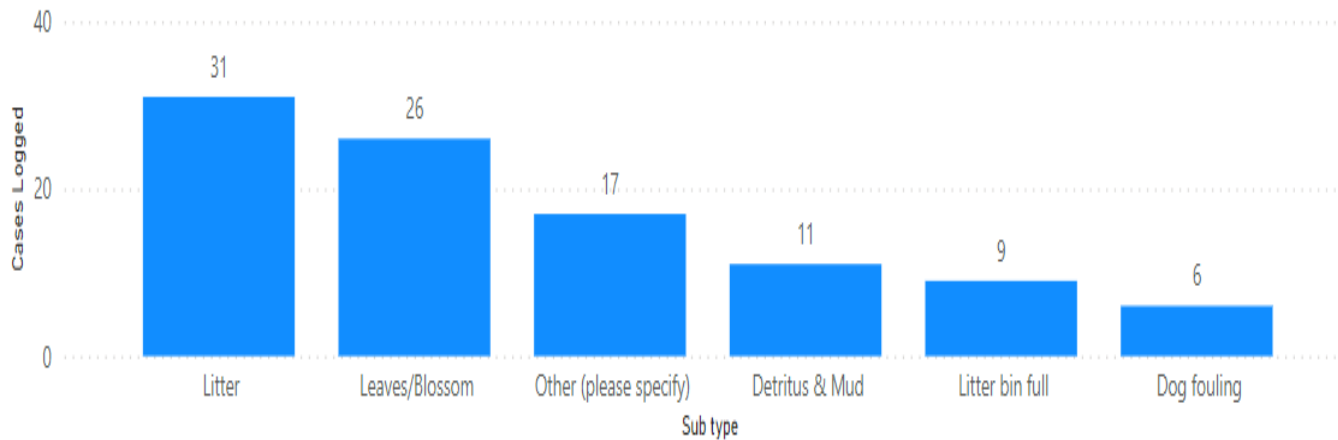
Fly Tips Reported in Clayton & Fairweather Green



Street Cleansing Requests in Clayton & Fairweather Green

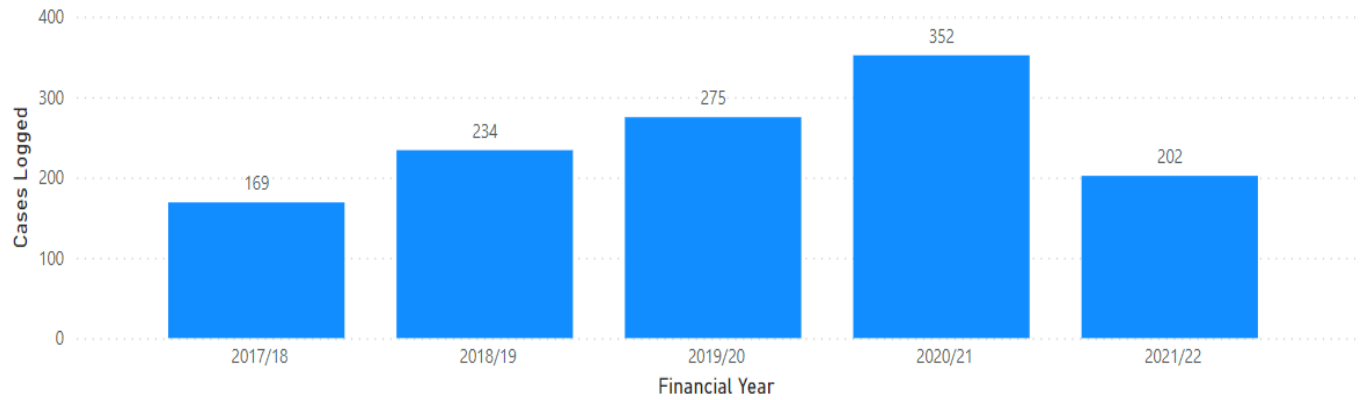


Street Cleansing Requests by Sub-type

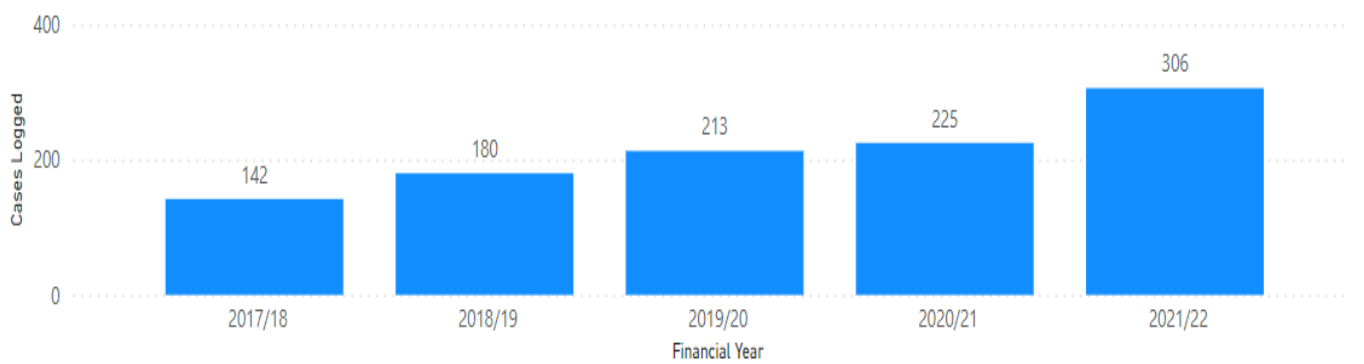


Across Multiple Wards

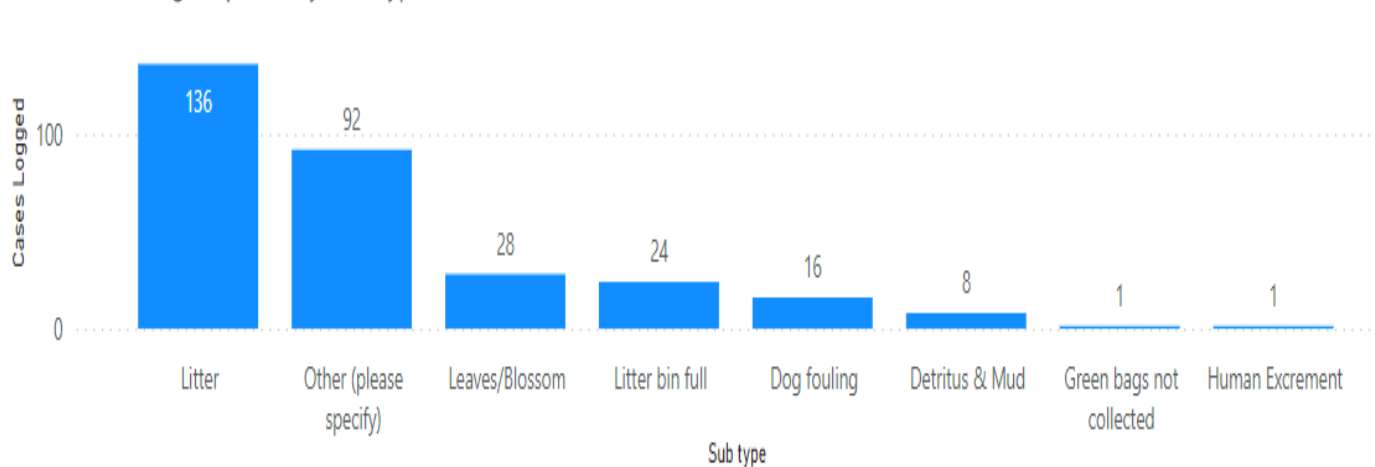
Fly Tips Reported Across Mutple Wards



Street Cleansing Requests Across Multiple Wards



Street Cleansing Requests by Sub-type





Report of the Bradford West Area Co-ordinator to the meeting of the Bradford West Area Committee to be held on 18th January 2023

R

Subject:

Neighbourhood Wardens and Environmental Enforcement Officers

Summary statement:

This report provides information on the work of the Neighbourhood Wardens and Environmental Enforcement Officers in the Bradford West Area.

EQUALITY & DIVERSITY:

The service works across the many diverse neighbourhoods and communities that make up the Bradford District. This report outlines some of the community engagement and development work that Neighbourhood Wardens carry out in all neighbourhoods, including those suffering from the effects of poverty and deprivation. The work of the service makes a positive contribution to improving the environment, and to making neighbourhoods safer, stronger and more active places to live and work.

David Shepherd
Strategic Director of Place

Portfolio:

Neighbourhoods and Community Safety/
Healthy People and Places

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Overview & Scrutiny Area:

Corporate/Regeneration and Environment

1.0 SUMMARY

1.1 This report provides information on the work of the Neighbourhood Wardens and Environmental Enforcement Officers in the Bradford West Area.

2.0 BACKGROUND

2.1 Environmental Enforcement Officers deal with waste-related issues affecting the environment and our neighbourhoods. They primarily deal with complaints (known as service requests) received from the public. The types of issues they deal with include:

- Fly tipping
- Rubbish in gardens
- Business waste
- Litter from businesses
- Dog Control Offences
- Deployment of CCTV
- Business and Householder Duty of Care Offences
- Seizure of vehicles involved in fly tipping
- Pro-active enforcement – stop & search
- Pest Control – rats & mice

2.2 There are currently 3 Environmental Enforcement Officers in Bradford West. In addition, the Neighbourhood Warden Team Leader is undertaking environmental enforcement training to further support the team.

2.3 In the last 12 months the total number of service requests dealt with by the Warden and Enforcement Service was 10,437. The number of service requests in Bradford West was 2,788 (27 %). The number of service requests by Ward dealt with over the last 12 months is given on the table below:

Service requests	Ward
Manningham	630
Toller	453
City	862
Heaton	341
Clayton & Fairweather Green	249
Thornton & Allerton	253

2.4 Service requests are allocated to Enforcement Officers via the Council Contact Centre. In addition, there is a dedicated email address for the Environmental Enforcement Team (nsadmin.bradford.gov.uk) where complaints are received and allocated to the Team.

2.5 Once a complaint is received the investigating officer is required to make contact with the complainant to discuss the problem in detail and confirm if a site visit is required. Throughout the investigation the investigating officer should keep the client updated with progress and also provide an update on actions taken at the conclusion of the case – subject to the restrictions placed upon staff by Data Protection regulations.

- 2.6 In addition to dealing with complaints from the public, Enforcement Officers also receive referrals from Neighbourhood Wardens, Councillors, Ward and Assistant Ward Officers and are responsible for undertaking pro-active initiatives such as multi-agency stop & search operations and deploying CCTV at emerging fly tipping hotspots.
- 2.7 Neighbourhood Wardens play a critical role helping to manage the high demand placed upon the Enforcement Officers. Enforcement Officers triage their work and delegate some work to Wardens who are able to do door knocking to speak to residents and promote responsible waste management practices such as raising awareness about recycling, the bulky waste service and using the household waste recycling centres. This approach allows Wardens to focus on engaging with local residents to bring about positive behaviour change without the need for formal enforcement action. It also enables Enforcement Officers to focus their work on more serious cases or where Wardens' interventions are not having the desired outcome.

3.0 Deployment of Neighbourhood Wardens

- 3.1 The Neighbourhood Wardens and Environmental Enforcement Officers are managed by a Warden and Environmental Enforcement Manager. In Bradford West this position is currently vacant and recruitment to the post will be imminent. Management cover is being provided by the Neighbourhood Warden Team leader and a Environmental Task Force Senior Enforcement Officer. When the team is fully staffed there are 10 FTE Wardens allocated to Bradford West. Currently there are 8 Wardens and we will be looking to recruit early in the New Year.
- 3.2 Staff are generally deployed on a Ward-basis with dedicated staff given the lead responsibility for a Ward. However, staff deployment can change on a daily basis, depending on the numbers of staff on that day and service demands for the area as a whole.
- 3.3 The desired notional allocation of one Warden per ward is not always possible as the teams may have commitments that require Wardens from other Wards to assist e.g. days of action, community clean ups, gully cleaning or to provide cover for sickness or holiday absences.
- 3.4 Ward Officers and Assistant Ward Officers play an important role working with the Warden and Enforcement Managers, Enforcement Officers and Wardens to help shape deployment and raise issues affecting their Wards, and to ensure the community engagement role of the wardens is balanced with their environmental role.
- 3.5 This locality-based approach to service delivery will not in itself bring about behaviour change. Good local leadership encourages positive behaviours with local communities and it is therefore essential that Wardens and other officers continue to support Members in their community leadership role.

3.6 Community Engagement Work

- 3.7 In addition to tackling environmental issues, the Neighbourhood Wardens have a key role to play in supporting communities and helping to influence behaviour change. Wardens have also continued community engagement work Bradford West. Wardens have supported Gully Cleans in every ward of Bradford West this has involved poster dropping

engaging with residents asking for vehicles to be moved to allow access for the Gully Team and engaging with residents regarding litter issues and organising further litter picks. Every year Wardens have a key role in supporting the Great British Clean up every year, working with local community groups across Bradford West and partners such as local businesses to support local clean-ups. Wardens have also supported a number of consultations event and surveys across Bradford West ensuring local people have a voice and are engaged with local developments and initiatives, such as localities surveys, Active Travel Neighbourhoods proposals, JUMP consultations, Re-cycling initiatives etc. Wardens also supported the successful City of Culture bid by ensuring Lister Mill and surrounding area's environment was clear for the judges visit. Wardens have supported schools across Bradford West providing presentations about re-cycling and talking children to do litter picks around schools. Wardens have been supporting vulnerable local residents by sign posting them to local services such as the Family Hub, Well-being Hub and local community groups. Across Bradford West Wardens have supported the Task Force Team in clearing grot spots and over grown vegetation, engaging with local residents to support sustainability of the area once it has been cleared.

3.8 Enforcement Actions – January 2022 to December 2022

3.9 Over the last year the team dealt with 10,437 service requests. The table below highlights some of the actions by the Enforcement Team in relation to waste offences:

ENFORCEMENT ACTIONS TAKEN	District Wide	Bradford West
Total Service Requests Received (SRs)	10,437	2,788
Community Protection Warnings (CPW)	891	147
Community Protection Notices (CPN)	238	78
Other Statutory Notices issued	213	69
Fly tipping Fixed penalty Notices (FPNs)	68	21
Other FPNs issued	127	33
Prosecutions & Cautions	14	0
Vehicles seized	8	3

3.10 Fly Tipping - Use of CCTV

3.11 CCTV cameras continue to play a vital role in tackling fly tipping offences. In Bradford West 37 fixed CCTV cameras have been deployed at 19 locations. The team has started to use CCTV to tackle litter from takeaways and cameras have been placed at 2 locations in Bradford West resulting in 85 fines being issued to people for dropping litter from vehicles. In addition, the team also has 15 re-deployable cameras that are agile and can be moved to emerging fly tipping locations.

3.12 The use of re-deployable cameras at rural locations in Bradford West has been very effective at capturing offences at some remote sites. This year 10 fly tipping incidents have been caught using these cameras resulting in one vehicle being seized and further offences being investigated. The team has recently purchased new 4G cameras that are more powerful and where possible will be placed at locations where previously it was not possible to deploy fixed cameras.

3.13 The team has invested in a bespoke CCTV review suite based at Sir Henry Mitchell House that allows direct access to review and download footage of litter from vehicle and fly tipping offences caught on camera. This had resulted in 350 litter from vehicle fines being issued and 100 fly tipping Fixed Penalty Notices being issued, with a number of prosecutions pending court dates.

3.14 Additional funding to support environmental work

3.15 £150,000 Council capital funding over 3 years was allocated to the Environmental Enforcement Team to invest in CCTV cameras. In addition, a further £200,000 of budget allocated to the Environmental Task Force was used to increase the Enforcement Officer resource within the team.

3.16 The £150,000 funding has allowed the Enforcement Team to purchase, deploy and maintain a range of fixed and re-deployable CCTV cameras that are and will be used to target fly tipping and littering hotspots and capture images of environmental offences. To date this has resulted in 50 re-deployable cameras being purchased and 60 fixed cameras being deployed at 45 fly tipping hot spots.

3.17 The Task Force budget has resulted in 2 Senior Environmental Enforcement Officers and 2 Environmental Enforcement Officers being appointed.

3.18 The additional Enforcement Officers have provided valuable support to the team with Senior Enforcement Officers providing advice and support to managers and officers on complex cases, taking the lead on some proactive enforcement initiatives such as seizing vehicles, stop and search operations to target illegal waste carriers and helping officers to prepare prosecution files. The seniors have also been providing training and developing procedures to better equip existing Enforcement Officers to do their role.

3.19 The additional Enforcement Officers have provided much needed support to the existing teams and over the last 18 months have been involved in 10 vehicle seizures and 30 Stop and Search operations. The improved performance around the use of CCTV and corresponding detection of offenders has been greatly enhanced by these additional resources, as it has allowed one of the Senior Enforcement Officers to dedicate time on the deployment of CCTV and monitoring of CCTV footage.

3.20 The funding for the additional Enforcement Officers resource will come to an end in June 2023.

3.21 As well as the investment in environmental enforcement, the Task Force is working on a number of projects to identify sustainable solutions to waste-related problems such as litter and fly tipping and to increase public awareness of the problems and to promote positive behaviour change. Some of the projects in process are outlined below:

- Reducing littering from vehicles by publicising the fines and promoting how to report offences, using social media and other innovative awareness-raising campaigns, including the use of CCTV at litter hotspots.
- Managing takeaway litter by introducing a 'Code of Practice' for businesses which supports them to reduce and manage the litter and waste around their business. This includes a toolkit to be used by Council Officers which provides information and advice on how to work with businesses. The Task Force will use this toolkit to

develop the engagement activity and train officers on how to both manage and reduce waste from businesses. The toolkit will ensure consistency of approach on how Officers engage effectively and change the behaviours of business owners.

- Tackling back streets with longstanding issues such as litter, fly tipping, contaminated recycling bins and untidy gardens. A Clean Street Award has been created to encourage residents to take responsibility for their street. The toolkit created for Council Officers provides information and support on how to deal with these issues which includes a number of templates and signs to use. This will be used to train existing staff on the approach to dealing with this issue using the toolkit to make significant change in neighbourhoods. The aim is to build the knowledge and confidence of Officers and enable them to deal with these matters in a consistent manner.
- Working in partnership with landlords and tenants to ensure they are managing waste from their properties effectively and responsibly and maintaining acceptable environmental standards. A Voluntary Agreement (similar to a contract) between all parties has been created which includes an information booklet to be issued and made available for both landlords and tenants. The Task Force will provide support to Enforcement Teams, Housing Standard Teams and Area Coordinators' Offices on the use of these documents.

3.22 Training and Workforce Development

3.23 This year all Neighbourhood Wardens undertook extensive training to ensure they are skilled and equipped with the knowledge to undertake their role. The training focussed mostly on their environmental role however additional training to support their community engagement role is being arranged. This will include training on Domestic Violence, Adult & Children Safeguarding, Child Sexual Exploitation, Adult Mental Health Awareness and the "Prevent" agenda.

4.0 FINANCIAL & RESOURCE APPRAISAL

4.1 There are no specific financial and resource appraisal issues to highlight.

5.0 RISK MANAGEMENT AND GOVERNANCE ISSUES

5.1 There are no specific risk management and governance issues to highlight.

6.0 LEGAL APPRAISAL

There are no specific legal appraisal issues to highlight.

7.0 OTHER IMPLICATIONS

7.1 SUSTAINABILITY IMPLICATIONS

Increased local decision-making has the potential to create more sustainable solutions to local issues.

7.2 GREENHOUSE GAS EMISSIONS IMPACTS

There are no specific issues greenhouse gas omission impact issues to highlight.

7.3 COMMUNITY SAFETY IMPLICATIONS

The work of the service makes a positive contribution towards improving community safety in the Bradford West Area.

7.4 HUMAN RIGHTS ACT

There are no Human Rights Act implications arising from this report.

7.5 TRADE UNION IMPLICATIONS

There are no trade union implication issues to highlight.

7.6 WARD IMPLICATIONS

The work of the service contributes towards priorities in each of the wards in the Bradford West Area.

7.7 AREA COMMITTEE ACTION PLAN IMPLICATIONS (for reports to Area Committees only)

The work of the service contributes towards addressing a number of priorities in the Bradford West Locality Plan 2022-25.

7.8 IMPLICATIONS FOR CHILDREN AND YOUNG PEOPLE

The work of the service makes a positive contribution towards improving the lives of children and young people living in the Bradford West Area. There are no known implications with regard to corporate parenting arising from this report.

7.9 ISSUES ARISING FROM PRIVACY IMPACT ASSESMENT

No issues.

8. NOT FOR PUBLICATION DOCUMENTS

There are no not for publication documents.

9.0 OPTIONS

9.1 To accept the recommendations in full.

9.2 To reject the recommendations in full.

9.3 To make amendments to the recommendations.

10. RECOMMENDATIONS

- 10.1 Bradford West Area Committee notes the progress of the Environmental Enforcement & Neighbourhood Warden Service.
- 10.2 A further report detailing the progress of the Environmental Enforcement & Neighbourhood Warden Service is brought to the Area Committee in 12 months' time.

11. APPENDICES

None

12. BACKGROUND DOCUMENTS

None